AGENDA
COLAL Conference
Toronto Sheraton Centre
October 3, 2019

	AGENDA ITEM		TIME	ACTION
1.	**Call to Order**		2	
2.	**Membership Changes Since Last Meeting** *Welcome to new members* Alex Bradley, Elgin Laura Richmond (returning from maternity leave), Hamilton Sheri Proulx, Renfrew *Goodbye* Rhea Smith, Simcoe *On the Move* Stacey Zip has moved from Hamilton to Simcoe Karen Cooper has moved from Hamilton to Halton *Vacancies* Dufferin Hamilton		3	
3.	**Approval of Additional Agenda Items**		1	X
4.	**Approval of Meeting Minutes** 4.1. Approval of the Minutes for the May 26, 2019 as circulated		1	X
5.	**Business Arising from the Minutes** 5.1. Best Practices –Information for New Hires (B. Dykstra & J. Clarke) 5.2 Bank of Materials (M. Gerrits) 5.3 Cost of COLAL for room (P. Williams) 5.4 Salary Survey (M. Gerrits) 5.5 Benefits/Value of Membership to OCLA (M. Gerrits) 5.6 Guide to LibraryCo Handbook Update (M. Gerrits)		20	x
6.	**Chair's Report**		3	
7.	**Approval of Treasurer's Financial Statements for October 2019**		5	x
8.	**Items for Action/Decision/Discussion** 8.1. 2018 Education Survey (J. Marchment) 8.2. New Editor(s)for OCLA Access Point Newsletter – New Editors (B. Dykstra)		15	x
9	**Committee Reports** 9.1. Internal Audit Report (B. Dykstra) 9.2. Core/Essential Committee (J. Kerr, K. Elliot, L. Dobbie, J. Walker) 9.3. FOLA PRC Committee (C. Ward, B. Dykstra, J. Walker) 9.4. Member at Large (C. Ward) 9.5. Website Committee (J. Clarke, H. Heerema) 9.6 OCLA Bursary Committee (C. Ward, H. Heerema, P. Williams)		15	

10.	**OCLA Bursary**
	    10.1 OCLA Bursary recipient report (B. Dykstra)
	        -written reports submitted
			5	

11.	**New Business**
	    11.1 Define Board Executive Roles & Responsibilities –
	    Possible Bylaw Update (H. Heerema)
	    11.2 Future WebCasts for OCLA Members (M. Gerrits, L.
	        Dobbie)
	    11.3 Communication issues with LSO (M. Gerrits)
	    11.4 CPD binders from LSO (M. Gerrits)
			15	X

12.	**Adjournment** Next meeting: CALL Conference, Hamilton, May 2020			